

Quality Management Training

International Certifications



-Course Summary-

The one day International Certifications Quality Management Training course will introduce the attendee's to quality management, and to provide them with the knowledge and expertise to implement and maintain an effective quality management system (QMS) based on the ISO9001:2015 Quality Management Standard.



-Benefits of our QMS training-

The one day International Certifications Quality Management Training course will give your staff the necessary expertise for implementing and maintaining a Quality Management System (QMS). The course provides them with the knowledge required to be a successful Quality Champion/Manager within your organisation.

The key objectives of this are:

- Learn the benefits of implementing a Quality Management system and continuous improvement
- Learn the key terms, definitions and requirements for the ISO9001:2015 Quality Management Standard
- Learn more about risk-based thinking, process approach, Plan-Do-Check Act and the 7 management principles
- Learn the options when it comes to Quality Management system certification
- Learn how to use the ISO 9001 standard as a practical tool for improved business management
- Learn how to integrate an QMS into existing management systems

-Course Bookings-

International Certifications Quality Management course is available as either a public course or as an in-house course.

Public course dates and prices are shown on the next page. Simply complete the enrolment form on the last page and post, fax or e-mail it to us. Please send one enrolment form per attendee.

If you are interested in an in-house training course please contact us for a personalised quotation.

"We never forget you have a choice"

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-Course Content-

Includes:

- Importance and benefits of an ISO 9001:2015 Quality Management System
- Key requirements, terms and definitions of ISO 9001:2015
- The new High Level Structure of ISO 9001:2015
- Quality concepts such as risk based thinking, process approach, Plan-Do-Check-Act and the management principles
- Origins of Quality Management system and its philosophy
- Interpretation the standard and how each principle relates to the workplace
- Understanding required documentation using the process approach and how to implement it
- How to maintain the effectiveness of the quality management system
- Questionnaire based assessment

Attendees are provided with a full set of the course notes and supporting information.

Morning tea, lunch and afternoon tea is provided.

-Course Fees-

The one day Quality Management Training course fee is \$495 + GST. If you have three attendees from the same company please contact us to discuss a discount.

Simply complete the enrolment form and forward it to us. We will send you an invoice for the course. Invoices must be paid by the 20th of the month following invoice date.

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Training Terms and Conditions

Attendee numbers:

The number of participants for each course is restricted to ensure a trainer / student ratio that will facilitate effective training outcomes.

Participating in a course:

It's easy to take part. You can make a provisional booking simply by phoning (09) 273 4099 or you may email us at admin@intlcert.com. Then to confirm your place, send us a completed registration form either with full payment or a purchase order from your organisation. As soon as we receive your registration form (preferably no later than 4 weeks before the course) we'll send you a confirmation letter with full details.

Course fees include:

Tuition
Morning, lunch and afternoon refreshments
All course notes and take-home reference materials
Certificate of Training

Course venues:

We offer courses throughout New Zealand and overseas; the locations are shown on the Training Course Programme. The course venue will be shown on the letter that we send you confirming your registration.

Cancellation and transfer policies:

If you wish to cancel your attendance, you need to let us know in writing. We will refund your money in full if the cancellation is received 14 days or more before the course starts. If you cancel 7 to 14 days from the start of the course a 50% cancellation fee will apply. There are no refunds if you cancel less than 7 days from the start of the course. Substitutions are acceptable at any time.

Where possible, we are happy to transfer your booking to another course. A 10% transfer fee may be incurred for transfers received less than 14 days from the start of the course. Transfers made on the day a course commences, or any time thereafter, will be treated as cancellations and will require payment of a new fee.

Amendments and alterations:

We reserve the right to amend, alter or withdraw any of the information contained in training brochures or any course being offered. If we exercise this option we will notify registrants as early as possible so as to minimise any inconvenience.

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-Enrolment Form-

First name: _____

Last name: _____

Position: _____

Company: _____

Postal address: _____

Telephone number: _____ Fax number: _____

E-mail: _____

Tick the course date required:

Auckland

Wednesday 8th March 2017 (09.00am – 03.00pm)

Wednesday 21st June 2017 (09.00am – 03.00pm)

Wednesday 18th October 2017 (09.00am – 03.00pm)

Wellington

Wednesday 19th July 2017 (09.00am – 03.00pm)

Christchurch

Thursday 20th July 2017 (09.00am – 03.00pm)

The Venue will be announced after enrolment or please contact us to confirm beforehand.

Please forward all completed enrolment forms or enquiries to:

International Certifications Ltd

138D Harris Road, East Tamaki, Auckland, New Zealand

P.O.Box 259 324, Botany, Auckland, 2163



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